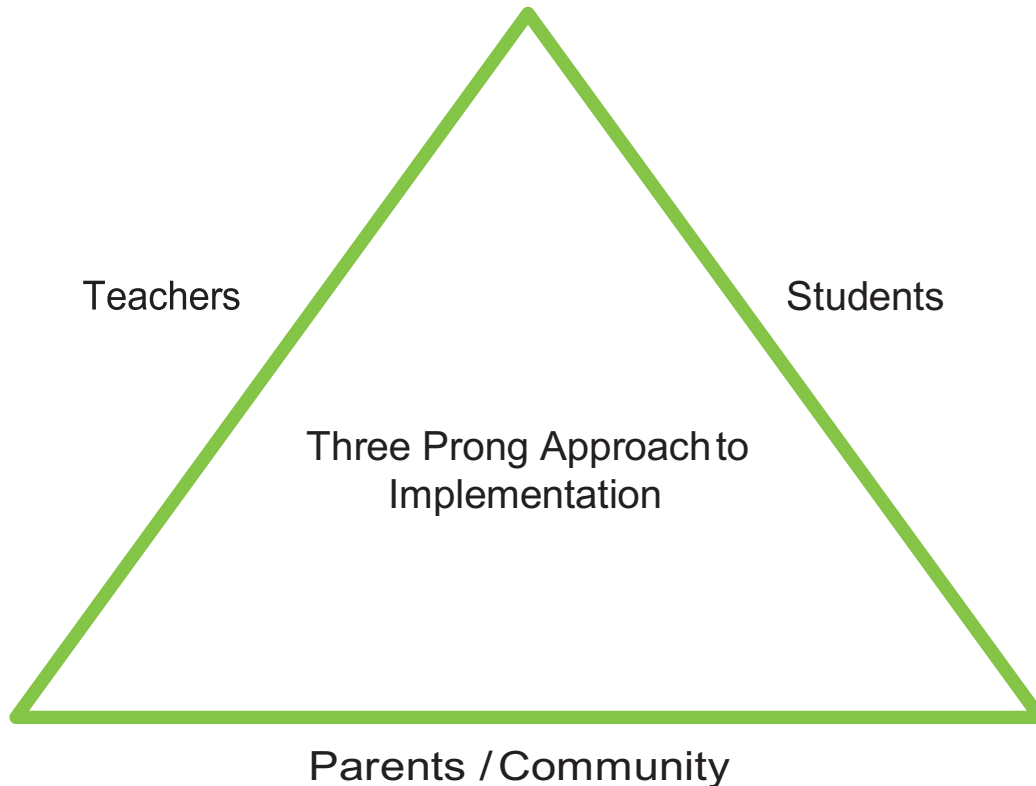


7 Mindsets For Schools Implementation Toolkit

The 7 Mindsets for Schools Toolkit enables school leaders to create and facilitate a comprehensive, three-pronged approach school improvement plan for increased student success. The Toolkit is based on information learned from real implementations across the country. For optimal student success this toolkit should be reviewed and modified annually.



Part 1: Readiness Assessment and Reflection	Part 2: Organization Plan
Social Emotional Learning Student Performance Climate and Culture Challenges and Roadblocks School Goals Greatest Opportunity	Steering Committee Plan Educator Communication Plan Student Education Plan Parent Communication Plan Training Plan Measurement Plan Launch Considerations

Part 1:

Readiness Assessment and Reflection

Staff, students, and a school's climate and culture change from year to year. The following reflection questions should be reviewed and modified annually.

Readiness Assessment and Reflection

1. Based on your knowledge of social emotional learning (SEL), what does it mean to you and how does it align with the mission of your school?

2. To what degree do you perceive social emotional issues, mindsets, attitudes and self-regulation are affecting student performance?

3. What are the needs in/of your student population? (e.g. motivation, resiliency, drug/alcohol addiction, attendance, apathy, behavior management, dropout, bullying)

4. How do the needs of your students affect the climate and culture in your school? What challenges do you perceive in your school culture? (e.g. staff engagement, growth mindset, attitudes, feeling of fulfillment, enthusiasm)

5. What speaks to the heart of your teachers? What is the percentage of your staff that embrace social emotional learning? What is the percentage that resist?

6. What do you perceive your biggest challenges or roadblocks to be? From past experience and reflection, how can your implementation team help to overcome these roadblocks?

7. What do you perceive to be the greatest opportunity surrounding improving positive school climate and student success?

Part 2:

Organization Plan

Staff, students, and a school's climate and culture change from year to year. The following organization plan should be reviewed and modified annually.

Steering Committee Plan

Best Practices

- ï Administration is the guardian of the 7 Mindsets vision for the school
- ï Balance SEL with academic initiatives
- ï Key components of Social Emotional Learning are understood by all stakeholders
- ï A steering committee is formed to oversee, guide and champion the 7 Mindsets
- ï Teacher champions are identified to act as eyes and ears with staff and ensure proper coaching and support for all members of your school community
- ï The committee is split into teams to focus on three key components: staff, students, and parents/community Potential Steering Committee members

Potential Steering Committee Members:

What are the critical things that need to be done to form the steering committee?

Task	Owner	Due Date

Additional thoughts:

Educator Communication Plan

Staff, students, and a school's climate and culture change from year to year. The following educator communication plan should be reviewed and modified annually.

Best Practices Educator Internalization and Application

- ï Leadership demonstrates 100% commitment (in all communications) to the initiative and criticality of teacher's role in school success
- ï Success stories and lessons learned are shared with all educators on a weekly basis
- ï Leadership delivers the on-going professional development during staff sessions throughout the year by utilizing one of the following tools from the 7 Mindsets Classroom Portal:
 - a. Educator Curriculum
 - b. Educator Life Plan
 - c. 7 Mindsets: To Live Your Ultimate Life, book study and/or facilitated discussions
- ï Teachers have a deep understanding of the language of the 7 Mindsets inclusive of the four core learning objectives of each mindset
- ï Leadership includes education for support staff, cafeteria staff, bus drivers, and others who work in the building and interact with students
- ï Closed-loop lines of communication are provided to get open/honest feedback from teachers
- ï Staff is encouraged to participate in the 7 Mindsets Educators Facebook page Steering Committee members focusing on staff

Steering Committee members focusing on staff:

Key Educator Touch Points (e.g. Initial Introduction, A plan to sustain excitement and on-going SEL development, Weekly Updates, Staff Recognition and Success Stories, Feedback from stakeholders, On- Going Professional Development, etc.)

Communication Touch Point and Objective	Frequency / Date	Owner

Student Communication Plan

Staff, students, and a school's climate and culture change from year to year. The following student communication plan should be reviewed and modified annually.

Best Practices

- ï Students are taught with fidelity with a scheduled class time for the 7 Mindsets lessons
- ï 30 Minutes, one time a week is the minimum suggested time frame
- ï Classroom lessons are facilitated by a trusted adult
- ï To enable effective delivery, teachers should access tools and resources in the 7 Mindsets Portal
- ï Teachers preview lessons and resources prior to facilitation
- ï Incorporate teachable moments and life experiences to make the lessons interactive and relevant
- ï Success stories and lessons learned are shared with students on a weekly basis

Steering Committee members focusing on students:

Key Student Touch Points (e.g. Lesson Preview, Small Group Discussions, Examples and Personal Stories, Student Recognition and Success Stories, On-Going Professional Development, etc.)

Communication Touch Point and Objective	Frequency / Date	Owner

Additional suggestions and thoughts:

Parent Communication Plan

Staff, students, and a school's climate and culture change from year to year. The following parent communication plan should be reviewed and modified annually.

Best Practices

- ï Administration shares vision and implementation plan with lead parent organization of the school
- ï A parent workshop is provided to answer questions and mobilize parents
- ï A parent committee is engaged to educate parents
- ï Using the common language of the 7 Mindsets at home is critical to family internalization
- ï 7 Mindsets Portal parent resources are provided for a home-school connection
- ï Success stories and lessons learned are regularly shared with parents

Steering Committee members focusing on parents:

Key Educator Touch Points (e.g. Initial Introduction, Weekly Updates, Website, Newsletter, Parent Meetings, Family Nights, etc.)

Communication Touch Point and Objective	Frequency / Date	Owner

Additional suggestions and thoughts:

Professional Development Plan

Staff, students, and a school's climate and culture change from year to year. The following professional development plan should be reviewed and modified annually.

Best Practices

- ï All educators are encouraged to read 7 Mindsets: To Live Your Ultimate Life prior to implementation
- ï A live training takes place in a well-equipped facility with time dedicated solely for 7 Mindsets personal application
- ï A live leadership training is executed for leadership and champion teachers
- ï An online demonstration of tools and resources is provided to teachers to enable effective delivery

Target Professional Development Schedule

Professional Development Offered	Possible Date(s)	Possible Location(s)
The Certified 7 Mindsets School Training & Professional Development – Full day		
The 7 Mindsets School Basic Training – 3 hours		
Empowering Leaders to Create Thriving Schools –3hrs		
Empowering Parents in the New Millennium – 2hrs		
7 Mindsets Classroom Coaching- Facilitating and Modeling – FullDay		
7 Mindsets Classroom Integration and Planning – Full Day		

Measurement Plan

Staff, students, and a school's climate and culture change from year to year. The following measurement plan should be reviewed and modified annually.

Best Practices

- ï Facilitate staff and student surveys prior to 7 Mindsets implementation
- ï 7 Mindset coach collaborates with leadership to provide leadership coaching to expand program impact
- ï 7 Mindsets Steering Committee creates qualitative/quantitative SMART goals for increased success (e.g. impact on academic performance, behavior referrals, attendance, stakeholder surveys, etc.)
- ï Goals are revisited quarterly by the committee

What are we going to measure?

Metric	Where will data come from?	Owner

What are the critical things that need to be done to execute measurement plan?

Task	Owner	Due Date

Launch Considerations

Best Practices

- ï Review 7 Mindset for Schools Best Practices and implement with fidelity
- ï Key components of Social Emotional Learning are understood by all stakeholders
- ï Share 7 Mindsets SMART goals with staff
- ï Schedule 7 Mindsets launch with students and staff
- ï Provide a pacing guide of lessons
- ï Lesson modeling sessions are scheduled
- ï Assign buddy teachers to help with facilitation
- ï Inspect what you expect- what does this look like in your school?
- ï Fidelity with the work is key!

Additional Task and Processes

Task	Owner	Due Date

Additional suggestions and thoughts: